



The Hague, 12 October 2015

Subject | Minutes of the Fifth Management Committee Meeting of COST Action IC1304 “Autonomous Control for a Reliable Internet of Services (ACROSS)”

***Lovran, Croatia
8 October 2015
(Hosted by Tihana Galina Grbac, University of Rijeka)***

Presence

20 countries were represented in the meeting by 29 MC members, i.e 64.5% of the in total 31 participating countries (so quorum for taking MC decisions was not met).

1. Welcome to participants

- The MC chairman Rob VAN DER MEI welcomed the participants and opened the meeting at 13.00h.
- Some organizational matters were communicated by the local host, Tihana GALINAC GRBAC from the University of Rijeka.

2. Adoption of the agenda

- The draft agenda for this 4th MC meeting was adopted (Annex 1).

3. Approval of minutes and matters arising of last meeting

- The minutes of the 3rd MC meeting were unanimously approved by the MC members present in the meeting. However, as the quorum was not met, formal MC approval can't be given and will be requested via email.

4. Update from the Action Chair

a) Status of Action, including participating countries

- Action Chair briefly summarized the ACROSS activities since the previous MC meeting in Wurzburg on 16 April 2015. Some highlights: Joint COST ACROSS / CLEEN 2015 workshop “Cloud Technology for Reliable and Energy Efficient Mobile Communications” at EUCNC 2015 in



Paris (29 June; half day dedicated to ACROSS), special session organized by ACROSS on “QoS/QoE Monitoring and Management with SDN” also at EUCNC 2015 (30 June), and ACROSS Workshop “Engineering and Control for Reliable Cloud Services” co-located to ITC27 in Ghent, Belgium (11 September). These events were well-received with lively discussions among the participants. Good participation from industry (IBM, Alcatel-Lucent, Nokia). For a more detailed overview of ongoing activities, see agenda point 11.

- Bosnia Herzegovina is new signatory since previous MC meeting. Number of signatories is now 31 (status 8 October 2015); Total number of MC members: 56.
- Preparations for Annual Progress Report are ongoing. It has to be delivered before November 2. See agenda point 10 for more information and action points.

b) Action budget status

- Expenses from Summer School in Würzburg and MC meetings appear to be lower than originally estimated in Work and Budget Plan for Year 2. See also agenda point 6.

c) STSM status and new applications

- One new STSM approved since previous MC meeting. STSM is hosted by MC substitute member Tobias HOSSFELD. In total 9 STSMs have been approved so far. There is budget for additional STSMs in Year 2 (see also agenda point 6).

The MC chair also briefly updated the participants about the topics discussed in the Core Group meeting held in the morning. These were mainly concerned with the preparations for the Progress Report and plans for Year 3, see agenda points 10 and 11.

5. Promotion of gender balance and of Early Stage Researchers (ESR)

- The MC Chairman emphasized the importance of an appropriate gender balance and encouraged active participation of Early Stage Researchers in the activities. Gender balance is positively influenced by recent new (substitute) MC memberships. The STSMs also play a very positive role in this context.

6. Update from the Grant Holder

- Representing CWI as Grant Holder, the MC chairman told that there is an underspending of the budget (in particular, there appears to be less needed for MC meetings). Extra budget allocated to STSMs.
- Work and Budget Plan for Y3 to be submitted December 1, 2015. MC chairman will prepare a draft plan to be discussed by MC.

7. Update from the COST Office

- There was no representative from the COST Office.

8. Update from DC Rapporteur

- DC Rapporteur (Dr. Miguel Ponce de Leon) was not present.

9. Annual Progress Conference (preparation and/or feedback from DC)

- There has been no APC meeting in Year 2 until now.

10. Follow-up of MoU objectives

COST ACROSS Summer Schools

- The ACROSS Summer School planned for 2015 and held in Würzburg (April 2015) was very successful. See minutes previous MC meeting.
- Next Summer School is planned in Opatjia, Croatia, co-located to MIPRO 2016 conference (30 May – 3 June 2016).
 - Date: week before or after MIPRO 2016.
 - Overall theme (tentative): “Big Data for Controlling the Cloud”; example topics: QoS-aware Service Composition, Cloud Federation and Brokering, Economics and Pricing Aspects.
 - Format: 3 or 4 days Summer School, plus 1 additional day dedicated to interaction with representatives from Croatian industry.
 - Local organization: Tihana GRBAC
- Action Point (Tihana GRBAC + MC chair): establish organizing committee for Summer School 2016.

COST ACROSS Workshops

- Three workshops and a special conference session has been held in 2015, according to the Year 2 plans. See also agenda point 4.
- Initial plans for next year: see agenda point 11.

STSMs

- STSMs are running well. In total nine STSMs approved, eight have been finished. Positive feedback from STSM hosts/participants. Short presentations about five completed STSMs were given by Fidel LIBERAL (2x), Vojtech CIMA, Tihana GALINAC GRBAC and Andreas KASSLER. There is still room for additional STSMs (cf. agenda point 6). Plans for new STSMs are currently being made by several MC members.
- The STSM Chair (Nearchos PASPALLIS) sends out invitations for new STSMs regularly.

Industrial Forum

- Industrial Forum is being established. Representatives from various companies not yet involved in ACROSS are invited. Membership of the forum gives also to industry parties which are not directly involved in ACROSS the opportunity to get informed about the Action’s achievements and provide feedback; of course, on the other hand their feedback and views may be valuable for ACROSS. Some first activities for the Industrial Forum are planned for 2016, see agenda point 11.

Annual Progress Report

- Annual Progress Report has to be delivered before November 2, 2015. MC members, in particular WG and Task Force Leaders, STSM coordinator and Summer School coordinator, are asked to deliver their input, as far as they have not yet done so. The MC chairman will also send out a reminder by email.

11. Scientific planning

a. Scientific strategy

- To inform all participants about the progress of work in the different Task Forces and to align the work, the Task Force leaders (or their substitute) briefly presented the status of their Task Force: TF01: Steven LATRE, TF02: Peter POCTA, TF03: Rob VAN DER MEI, TF04: Wojciech

BURAKOWSKI, TF05: Fidel LIBERAL, TF06: Fidel LIBERAL, TF07: Stoyan PORYAZOV TF08: Vojtech CIMA, TF13: Tihana GALINAC GRBAC.

- Overall, the presented TFs are running well. Telcos have been organized for exchange of ideas and for coordination. New cooperations among ACROSS participants have been established.

- TF04 has almost completed a whitepaper on Cloud Federations.

More detailed results from some of the TFs were presented in the WG1-3 meeting on the next day.

b. Action budget planning

- Some underspending of Year 2 budget, see also agenda point 6. Extra budget allocated to STSMs.

c. Long-term planning

- Two regular MC/WG1-3 meetings in April/May and October 2016
 - First meeting in Warsaw, Poland, exact dates to be checked by proposer and organizer Wojciech BURAKOWSKI, and to be confirmed by MC.
- Summer School in May/June 2016 on “Big Data for Controlling the Cloud” in Opatija, Croatia, hosted by Tihana GALINAC GRBAC. See also agenda point 10. An additional event may be to have a special COST ACROSS track at IFI Summer School in Zürich, as brought forward by Christos TSIARAS. Will be further discussed with organizers of IFI Summer School.
- Industry Day (Industrial Forum and Community of Practice). To be co-located to one of the MC/WG1-3 meetings. Will be further discussed by email.
- Two open workshops co-located to appropriate conferences. Some first suggestions for conferences were ITC-28, MIPRO 2016, SOCA 2016, EUCNC 2016, All MC members are asked to come up with additional suggestions and to consider volunteering as organizer.

d. Dissemination planning

- The various means for dissemination of the ACROSS work (incl. website, templates, summer schools, workshops, etc.) are extensively used now. This will be continued in Year 3, according to the plans currently being made, see above under agenda point 11.c. Dissemination plan is updated accordingly.

12. Request for new members

- No request for new memberships.

13. Non-COST applications to the Action

- Up to now there were no non-COST applications.

14. AOB

- No further remarks and/or issues were raised by the participants.

15. Location and date of next meeting

- The next MC meeting + WG1-3 meeting is planned to be held in Warsaw, in April/May 2016; exact dates to be checked by proposer and organizer Wojciech BURAKOWSKI, and to be confirmed by MC.

16. Summary of MC decisions



- *The quorum for taking formal decisions was not met, therefore formal MC approval will be asked for via email for the following issues:*
 - *Approval of minutes of the previous meeting (Würzburg, April 2015)*
 - *Location and date next MC meeting (Warsaw, 11-13 May 2016)*

17. Closing

- The MC Chair thanked the MC and the local organizers for their cooperation, and closed the meeting around 17:45h.

